SAGE Student Scheduling Guide

1. After you log in at http://sage.uga.edu, you are greeted by this screen:

2. Find your “Primary Advisor” and click on the arrow to the right of their name:
3. Click “Schedule” and on the following screen, again click the arrow to the far right to reveal a choice of situations your advisor can help you with. (Standard advising appointments should choose “Clear for Registration.”) Choose an option and click “Continue” at the bottom:

4. Choose a date range to view appointments. Once the semester has started, you may have to look many weeks out to find an open appointment. When there are open appointments in a range, they will appear to the right. Choose your preferred appointment and click “Continue”:
6. Double check everything on the next page, and if there is any additional information you want your advisor to know, type it in the box. (If you want to talk about anything besides classes for the next semester, please let your advisor know so they can research some resources for you before the appointment.)

7. When you are done, click “Confirm.” You have now scheduled your appointment!